

**MENDOCINO COAST HEALTHCARE DISTRICT BOARD MEETING
MINUTES**

Members Present: Lee Finney, Paul Katzeff, Susan Savage, Sara Spring

Members Absent: Jade Tippett

Public Attendees: 2 persons from the public attended plus 6 persons via Zoom

DATE: July 27, 2023

TIME: 6:00 PM

PLACE: Redwoods Room, Adventist Health Mendocino Coast Hospital
700 River Dr.
Fort Bragg, CA

1. Call to Order: Lee Finney, Chair

The meeting was called to order by Chair Lee Finney at 6:03 PM

2. Comments from the Board

Comments were received from Director Spring, Director Finney, and Director Savage.

3. Comments from the Community

Comments from Kathie Wylie were received.

4. Approval of Agenda – Lee Finney, Chair

It was moved by Director Savage, seconded by Director Spring, to amend the agenda to include discussion of attendance at the conference of the California Special Districts Association

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

Jade Tippett ABSENT

The agenda was amended.

It was moved by Director Savage, seconded by Director Spring to remove item 14.4 on Staffing Selection from the agenda. After discussion, the motion was withdrawn.

It was moved by Director Spring, seconded by Director Katzeff, to pull the Treasurer's report.

VOTE:

Lee Finney NO

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

Jade Tippett ABSENT

The Treasurer's Report is pulled from the agenda.

It was moved by Director Savage seconded by Director Spring to approve the agenda as amended.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

Jade Tippett ABSENT

The agenda as amended was approved.

5. Resignation of Director Tippett

It was moved by Director Finney, seconded by Director Savage, to accept the resignation of Director Tippett, effective immediately.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

Jade Tippett ABSENT

The resignation is accepted.

6. Election of Treasurer

It was moved by Director Finney, seconded by Director Savage, to elect Director Spring as Treasurer. There were no further nominations.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

Director Spring is elected as MCHCD Treasurer.

7. Banking Resolutions

It was moved by Director Savage, seconded by Director Finney to adopt Resolution 2023-08 dealing with signers on the Bank of America accounts and adding Director Spring as Treasurer.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

The resolution was approved.

It was moved by Director Savage, seconded by Director Finney to adopt Resolution 2023-09 dealing with signers on the Savings Bank of Mendocino accounts and adding Director Spring as Treasurer.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

The resolution was approved.

It was moved by Director Savage, seconded by Director Finney to adopt Resolution 2023-10 dealing with signers on the Tri-Counties Bank accounts and adding Director Spring as Treasurer.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

The resolution was approved.

It was moved by Director Savage, seconded by Director Finney to adopt Resolution 2023-11 dealing with signers on the Local Agency Investment Fund (LAIF) and adding Director Spring as Treasurer.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

The resolution was approved.

8. Consent Calendar- Warrant List

It was moved by Director Spring, seconded by Director Finney, to approve payment of invoices for the Tri-Counties Bank credit card, the Devenney Group, the Stanford Inn, and the Bank of America credit card.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

Payment of those invoices was approved. Chair Finney will discuss the inclusion of greater detail in the invoice from legal counsel as requested.

9. Communications

Communications were received from BETA for contracts for general liability and D & O coverage, a Committee Meeting Notice from HCAI, and an invitation to the Mendocino Coast Healthcare Foundation Winesong events.

10. Approval of Minutes

It was moved by Director Savage, seconded by Director Spring to approve the minutes of the special Board meeting on April 17, 2023.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

The minutes were approved.

It was moved by Director Savage, seconded by Director Finney to approve the minutes of the special Board meeting on July 13, 2023.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

The minutes were approved.

11. Mendocino Coast Healthcare Foundation Report- Terry Ramos

Foundation Board member Terry Ramos reported on Foundation fundraising events and scholarships.

12. Report from the Devenney Group

Reports were received from the Devenney Group for both seismic retrofit and construction of a new hospital as well as an outdated facility assessment.

13. Engagement of Consulting Firm

RFP's have been received from two consulting firms to assist the district with community assessment, funding options, bond costs, and electoral options. It was moved by Sara, seconded by Paul, to hold a meeting in September if possible to invite principals from both consulting firms to share what they can do and to answer questions.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

The motion was approved.

14. Adoption of SMART Goals

It was moved by Susan, seconded by Lee to adopt the SMART goals developed at the retreat for the remainder of 2023.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

The SMART goals are adopted.

15. August Meeting Date

It was moved by Director Savage, seconded by Director Finney to untable the consideration of overruling the bylaws to change the date of our August meeting.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

The item is untabled.

It was moved by Director Spring, seconded by Director Savage, to over-rule the bylaws to change the regular meeting date in August to August 17. A 2/3 vote would be required.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

The August meeting will be on August 17.

16. Staff Selection Process

It was moved by Director Savage, seconded by Director Spring, to hold a dedicated special meeting to talk through our needs and next steps to hire staff.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

The dedicated special meeting will be called ASAP.

17. Engagement with Rick Wood from CSDA

It was moved by Susan, seconded by Sara, to contract with Rick Wood from CSDA to assist the District with our financial operations according to the Scope of Work he provided at \$110 per hour without a specific limit at this time.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

The agreement was approved.

18. Appointment to Board Vacancy

The process for appointing someone to our Board vacancy was reviewed.

19. Attendance at CSDA Conference

It was moved by Director Savage, seconded by Director Katzeff, to approve Director Spring's attendance at the annual CSDA conference in Monterey, including reimbursement for registration, lodging, meals and mileage.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring YES

Attendance at this conference by Director Spring is approved.

20. Comments from the Community

Comments from Linda Williams were received.

21. Comments from the Board of Directors

Comments from Director Katzeff were received.

22. Adjournment

It was moved by Director Katzeff, seconded by Director Savage, to adjourn.

VOTE:

Lee Finney YES

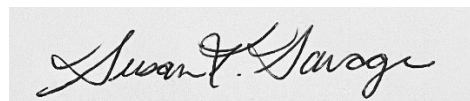
Paul Katzeff YES

Susan Savage YES

Sara Spring YES

The meeting was adjourned at 8:45 PM.

I hereby certify that all the information contained in these minutes is true and correct.
Respectfully submitted,



August 14, 2023

Susan Savage, Secretary

Date

*Approved August 17, 2023