

**MENDOCINO COAST HEALTHCARE DISTRICT SPECIAL BOARD MEETING
MINUTES**

Members Present: Lee Finney, Paul Katzeff, Susan Savage, Sara Spring, Jade Tippet
Public Attendees: 5 persons from the public attended plus 18 persons via Zoom

DATE: May 25, 2023
TIME: 6:00 PM
PLACE: Redwoods Room, Adventist Health Mendocino Coast Hospital
700 River Dr.
Fort Bragg, CA

1. **Call to Order:** Lee Finney, Chair
The meeting was called to order by Chair Lee Finney at 6:01 PM
2. **Comments from the Board**
Comments were received from Sara concerning lack of transparency and protection of HIPAA and employment information and from Paul concerning the need for focus on building the organization.
3. **Comments from the Community**
Comments from the public were received about concerns dealing with the administration of the Microsoft 365 system and undocumented transfers of funds, and concern for resolving conflict between Board members.
4. **Approval of Agenda** – Lee Finney, Chair
It was moved by Jade, seconded by Lee to adopt the agenda as distributed omitting item 8.4.5, Bylaws and Policy Ad Hoc Committee report and to remove items 6.2, 6.3, & 6.4 from the consent calendar for discussion.
VOTE:
Lee Finney YES
Paul Katzeff YES
Susan Savage YES
Sara Spring YES
Jade Tippet YES
The agenda as amended was approved.
5. **Consent Calendar** – Lee Finney, Chair
Moved by Jade, seconded by Susan to approve the consent calendar containing item 6.1, the contract with Mendocino Unified School District for video services.

VOTE:

Lee Finney	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	YES
Jade Tippett	YES

The contract with MUSD was approved.

- 6. Presentation from the Devenney Group** – Jenny Ellison, Dave Healy, Andrew Flanigan
A detailed analysis of options to meet seismic compliance by 2030 including cost comparison with building a replacement hospital was presented.

- 7. Authorization for additional services from The Devenney Group**

It was moved by Jade seconded by Lee to authorize \$142,570 for additional services from the Devenney Group to meet HCAI requirements by January 1, 2024, plus up to \$20,000 for reimbursable expenses.

VOTE:

Lee Finney	YES
Paul Katzeff	ABSTAIN
Susan Savage	YES
Sara Spring	YES
Jade Tippett	YES

Additional services are authorized.

- 8. Create an Ad Hoc Committee on Seismic Compliance**

It was recognized that the Chair has authority to create ad hoc committees without a vote of the Board. It was moved by Susan, seconded by Jade to create an ad hoc committee that would be fully Brown Act compliant to monitor and make recommendations to the Board dealing with seismic compliance issues. After discussion, the motion was withdrawn in favor of continuing as a committee of the whole on these issues. It was moved by Jade, seconded by Susan, to create a standing agenda item at the head of the agenda for every meeting to address the seismic compliance process.

VOTE:

Lee Finney	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	ABSTAIN
Jade Tippett	YES

The standing agenda item was approved.

- 9. Warrant List**

It was moved by Sara seconded by Jade to pay the current warrant list.

VOTE:

Lee Finney	YES
Paul Katzeff	ABSTAIN
Susan Savage	YES
Sara Spring	YES
Jade Tippett	YES

The motion was approved.

Sara moved, seconded by Paul, to include in future all invoices with the warrant list and to not pay any expenses without Board approval with the exception of usual and customary repeating expenditures.

VOTE:

Lee Finney	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	YES
Jade Tippett	YES

The motion was approved.

10. Streamline account payment

It was moved by Jade seconded by Susan to approve replacing monthly payments for our Streamline website with an annual payment.

VOTE:

Lee Finney	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	YES
Jade Tippett	YES

The motion was approved.

11. Renew Beta Insurance

After discussion, it was agreed that Jade will arrange a presentation by Beta Insurance to explain the need and any considerations for renewal of our insurance policy before renewal is authorized.

12. Next Meeting

There was discussion of holding the next meeting on Tuesday June 13 at 6:00 PM.

13. Motion to Table

It was moved by Jade, seconded by Lee to table all remaining items on the agenda.

VOTE:

Lee Finney	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	YES
Jade Tippett	YES

The remaining items are tabled.

14. Adjournment

It was moved by Susan, seconded by Jade to adjourn.

VOTE:

Lee Finney YES

Paul Katzeff NO

Susan Savage YES

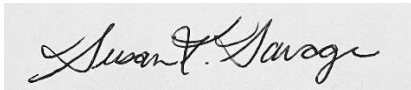
Sara Spring YES

Jade Tippett YES

The meeting was adjourned at 9:31 PM.

I hereby certify that all the information contained in these minutes is true and correct.

Respectfully submitted,



May 30, 2023

Susan Savage, Secretary

Date