

**REGULAR MEETING AGENDA**  
**THURSDAY, October 26, 2023**  
**5:00 PM Closed Session**  
**6:00 PM Open Session Reconvenes**  
**REDWOODS ROOM, AHMC**  
**700 RIVER DRIVE, FORT BRAGG, CA**  
<https://www.mchcd.org>

**NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**MENDOCINO COAST HEALTH CARE DISTRICT**

NOTICE IS HEREBY GIVEN in accordance with Section 54954 of the Government Code that a Regular Session of the Board of Directors of the Mendocino Coast Health Care District is called to be held October 26, 2023, at 5:00 p.m. in the Redwoods Room, Adventist Health Mendocino Coast Hospital, 700 River Drive, Fort Bragg, California. Supporting documentation for this agenda is available on the website at: <https://www.mchcd.org>

PLEASE NOTE: The outer doors to the Outpatient building where the Redwoods Room is located are locked at 7:00 PM. Anyone wishing to attend the meeting in person who arrives after 7:00 PM will see a sign on the doors indicating a phone number that can be used to bring someone from the meeting to open the door. In the event that anyone arrives to attend the meeting after 7:00 PM and does not have a cell phone, the hospital can be accessed through the Emergency Room where a security guard can be requested to provide an escort to the Redwoods Room.

In compliance with Government Code section 54954.2(a) the Mendocino Coast Health Care District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the District at 707-937-3089 at least 72 hours prior to the meeting. The Board reserves the right to mute or remove a member of the public for inappropriate behavior which is disruptive.

This Board Meeting is being held in person. Meeting attendees may also join virtually using the Zoom link below. See Attachment A for other links and phone numbers to access this meeting.

Join Zoom Meeting

<https://zoom.us/j/98557038418>

**CONDUCT OF BUSINESS;**

1. **Call to Order:** Lee Finney, Chair
2. **Roll Call:** Sara Spring, Acting Secretary
3. **Community Comments on the Closed Session Agenda Item**  
Members of the public may take this opportunity to comment on the closed session agenda item. Items not on the closed session agenda cannot be addressed at this time. A three-minute time limit is set for each speaker on all items, subject to adjustment by the Chair. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3)
4. **Adjourn to Closed Session:** Lee Finney, Chair
  - 4.1 General Counsel Legal Services  
Public Employment: Independent Contractor Consultants  
[Government Code section 54957 (b) (1)]
5. **Adjourn Closed Session:** Lee Finney, Chair
6. **6:00 PM Reconvene to Open Session:** Lee Finney, Chair
7. **Discussion/Action: Closed Session Action(s):** Lee Finney, Chair

**BOARD AND COMMUNITY COMMENTS**

8. **Comments from the Board**
9. **Comments from the Community**  
This portion of the meeting is reserved for people desiring to address the Board of Directors on any matter which the District has jurisdiction that is not on the Agenda. You must state your name and address for the record. Time is limited to 3 minutes per speaker with a 20-minute total time limit for all comments. The Board of Directors can take no action on your presentation but can seek clarification of the points made in your presentation or comments.  
The public is invited to comment on each agenda item as it is announced by the Chair. The same 3 minutes per speaker and 20-minute total time limits apply. The Board of Directors will then discuss the item without further public comment. The Agenda is approved without public comment.  
**Brown Act Requirements:** Pursuant to the Brown Act, the Board of Directors cannot discuss or take action on items not on the agenda. This will limit the Board's response to requests and questions during the comment period.
10. **APPROVAL OF AGENDA** – Lee Finney, Chair

**11. COMMUNICATIONS****TAB 1**

**12. APPROVAL OF MINUTES – Susan Savage, Secretary TAB 2**

12.1 September 21, 2023, Special Meeting Minutes

12.2 September 28, 2023, Regular Meeting Minutes

**13. REPORTS**

13.1 **Adventist Health Report** – Judy Leach

13.2 **Mendocino Coast Healthcare Foundation Report** – Terry Ramos

13.3 **Chair’s Report** – Lee Finney

9.3.1 Appointment of Paul Garza and Lee Finney to the Ad Hoc Committee on Seismic Compliance

9.3.2 Discussion – Other Committee Assignments – Paul Katzeff

13.3 **Treasurer’s Report** – Sara Spring TAB 3

9.3.1 **Discussion/Action:** Adopt Warrant List

9.3.2 **Discussion/Action** – Consider Bookkeeper Status and Potential Change

9.3.3 **Discussion/Action** – Move Allyson Hundley-Ford (Hospice) Fund from LAIF into its own bank account.

13.4 **Report from the Ad Hoc Committee on Office and Hiring** – Paul Garza

**14. SEISMIC COMPLIANCE: TIME CERTAIN PRESENTAION AT 6:30 PM**

14.1 **Discussion/Action** – Review and Consider Adoption of Timeline Presented by Eastshore Consulting, EMC Research, and Props and Measures - Shin Green, Robin Gerrity, Jessica Polsky-Sanchez TAB 4

14.2 **Discussion/Action** – Review and Consider Adoption of Agreement and Cost Estimate with Eastshore Consulting, LLC TAB 5

14.3 **Discussion/Action** – Review and Consider Adoption of MOU and Cost Estimate with EMC Research TAB 6

14.4 **Discussion/Action** – Review and Consider Adoption of Management Consulting Agreement and Cost Estimate with Props and Measures TAB 7

**BOARD AND COMMUNITY COMMENTS**

**15. Comments from the Community**

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**16. Comments from Board of Directors**

**17. Adjournment**

Dated: October 23, 2023

STATE OF CALIFORNIA)  
COUNTY OF MENDOCINO) §

I declare under penalty of perjury that I hold the position of Chair of the Mendocino Coast Health Care District Board of Directors; and that I posted this notice at the MCHCD Office on October 23, 2023

\_\_\_\_\_  
Lee Finney

\_\_\_\_\_  
Date

APPENDIX A

Topic: MCHCD Board Meeting

Time: Oct 26, 2023 05:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/98557038418>

Meeting ID: 985 5703 8418

One tap mobile

+16694449171,,98557038418# US

+16699009128,,98557038418# US (San Jose)

Dial by your location

- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 346 248 7799 US (Houston)
  - +1 719 359 4580 US
  - +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 646 558 8656 US (New York)
  - +1 646 931 3860 US
  - +1 689 278 1000 US
- +1 301 715 8592 US (Washington DC)
  - +1 305 224 1968 US
  - +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
  - +1 360 209 5623 US
  - +1 386 347 5053 US
  - +1 507 473 4847 US
  - +1 564 217 2000 US

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Find your local number: <https://zoom.us/u/am0rSAb8H>