



REGULAR MEETING OF THE BOARD OF DIRECTORS
MENDOCINO COAST HEALTH CARE DISTRICT
MINUTES

Thursday, February 29, 2024, at 6:00 PM
Redwoods Room, Adventist Health Mendocino Coast Hospital Campus
700 River Drive, Fort Bragg, CA.

1. OPEN SESSION

Chair Garza called the meeting to order at 6:00 p.m.

This meeting was held in-person and by teleconference in accordance to the Brown Act.

Directors Present: Chair Pual Garza, Jr. Secretary Susan Savage
 Treasurer Sara Spring Director Lee Finney

Directors Absent: Vice Chair Katzeff

A quorum of the Board was present.

Management Team: Agency Administrator Katherine Wylie
 Clerk of the Board Norma I. Alley, MMC

2. PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Miss Williams spoke to the future of the District and non-response to recent Public Records Act request.

Mr. McDonald spoke to the order of business, public comments, and requested matters be on a future agenda.

Karen Bowers highlighted Director Finney's service on the Board and thanked all the Board Members for their service.

3. REPORTS

3a) Adventist Health Report on Solar installation

Adventist Health Mendocino Coast Hospital Facilities Manager Peter Johnston presented a brief update and fielded questions from the Board.

3b) Board Chair's Report

Chair Garza provided an update noting the Board was working diligently on transparency noting progress made. He requested for the meeting material be posted on the website at the same time the agenda is published and posted, the committees get on a regular schedule, and agenda note detail of Board action requested. He noted there was material pertaining to the Brown Act in the packet and stated managing the Brown Act is difficult, which is why the District has a management team to assist.

3c) Director's Reports on Standing and Ad Hoc committee activities.

Secretary Savage noted she was looking into the Grassroots Institute's health care work group.

3d) Agency Administrator's Report

Katharine Wylie presented a brief report updating the Board on District matters.

Chair Garza called for public comments.

Mr. McDonald provided general comments regarding the presentation.

Seeing no further comments, Chair Garza closed public comments.

4. CONSENT CALENDAR

Request was made for Item 4.b and 4.c to be discussed and considered separately.

4a) Approval of Minutes of the January 25, 2024, Regular Meeting and February 8, 2024, Special Meeting

Chair Garza called for public comment.

Mr. McDonald spoke to the minutes and possible correction to the February minutes. Director Finney confirmed correction was needed.

Seeing no further comments, Chair Garza closed public comment.

Motion: Treasurer Spring made a motion to approve the minutes with correction to the February 8, 2024, minutes. Motion was seconded by Director Finney. The motion was approved by a 4 Yes/0 No/1 Absent (Katzeff) vote.

4b) Approval of Board Resolution 2024-1, Tri-Counties Bank Signature Authority

Chair Garza called for public comment.

Miss Williams provided general comments pertaining to this item.

Mr. McDonald provided general comments pertaining to this item.

Seeing no further comments, Chair Garza closed public comment.

Motion: Director Finney made a motion to approve Resolution 2024-2. Motion was seconded by Chair Garza. The motion was approved by a 4 Yes/0 No/1 Absent (Katzeff) vote.

4c) Review Communications received by the District since January 25, 2024.

Treasurer Spring inquired on the GL Bruno matter and the Perry claim. Chair Garza fielded the inquiry.

Direction was provided to staff to work with Treasurer to submit overdue reports; staff to gather information on possible real estate purchase offer, and to follow up with insurance regarding Perry claim.

5. REGULAR CALENDAR

5a) Receive Seismic Compliance Team Progress Report and consider authorization for expenditures for costs of holding six community meetings, not to exceed \$1500.

Secretary Savage and Agency Administrator Wylie introduced this item.

Robin Gerrity provided a brief summary and fielded questions from the Board.

Chair Garza called for public comments.

Mr. McDonald provided general comments regarding the presentation.

Wayne Allen provided general comments regarding the presentation.

Seeing no further comments, Chair Garza closed public comment.

Motion: Secretary Savage made a motion to accept the report and approve expenditures for community meetings, not to exceed \$1000. Motion was seconded by Director Finney. The motion was approved by a 3 Yes/0 No/1 Abstain (Spring)/1 Absent (Katzeff) vote.

5b) Review and Approve Draft Board Policy 6 - Electronic Documents Retention.

Chair Garza called for public comments.

Mr. McDonald provided general comments regarding the presentation.

Seeing no further comments, Chair Garza closed public comment.

Motion: Director Finney made a motion to approve Policy 6, subject to review by the Board's attorney and advisement on retention. Motion was seconded by Treasurer Spring.

Discussion commenced regarding retention and release in the Public Records Act request of text messages. Direction was given to staff to work with the Boards attorney for review and provide advisement on this matter.

Vote on Motion: The motion was approved by a 4 Yes/0 No/1 Absent (Katzeff) vote.

5c) Review and Approve Board Policy 7 - Records Retention, Appendix A, Appendix B.

Chair Garza called for public comments.

Mr. McDonald provided general comments regarding the item.

Seeing no further comments, Chair Garza closed public comment.

Motion: Secretary Savage made a motion to approve Policy 7. Motion was seconded by Chair Garza.

Discussion commenced amongst the Board regarding retention of Item #1, how to read the retention schedule, and need for each of the columns.

Chair Garza called for postponement of the item. Hearing no objection, the item was postponed to the March 28, 2024, Board Meeting.

5d) Review and Consider Approval of health care forum at Cotton Auditorium and expenditure not to exceed \$1000.

Chair Garza and Agency Administrator Wylie presented the report and suggested researching a new location.

Board had general inquiry regarding creating an ad-hoc committee to plan the event.

Chair Garza called for public comment.

Mr. Ramos volunteered to serve on the planning ad-hoc committee.

Seeing no further comments, Chair Garza closed public comment.

Motion: Secretary Savage made a motion to approve participation in planning the forum and create an ad-hoc committee. Motion was seconded by Treasurer Spring. The motion was approved by a 4 Yes/0 No/1 Absent (Katzeff) vote.

Chair Garza appointed Vice Chair Katzeff and Mr. Ramos to the ad-hoc committee.

5e) Consideration of approval of the Board's Standing committee meetings calendar

Chair Garza introduced the item.

Secretary Savage requested the Finance Committee be removed so they can work on a schedule at their next meeting on March 21 and present a schedule at the next regular Board meeting.

Chair Garza called for public comment.

Mr. Ramos provided general comments regarding the item.

Mr. McDonald provided general comments regarding the item.

Seeing no further comments, Chair Garza closed public comment.

Motion: Secretary Savage made a motion to approve the meeting calendar, removing the Finance Committee. Motion was seconded by Treasurer Spring. The motion was approved by a 4 Yes/0 No/1 Absent (Katzeff) vote.

5g) Review and accept Director Finney’s Letter of Resignation, effective March 1, 2024.

Motion: Chair Garza made a motion to accept Director Finney’s letter of resignation. Motion was seconded by Treasurer Spring. The motion was approved by a 4 Yes/0 No/1 Absent (Katzeff) vote.

Chair Garza, Treasurer Spring, and Secretary Savage read a proclamation into the record that recognized all the hard work and dedication Director Finney has given to the District. Chair Garza presented the proclamation to Director Finney.

6. COMMENTS FROM THE BOARD

There were no comments from the Board.

7. ADJOURNMENT

Seeing no further business, Chair Garza adjourned the meeting at 8:21 p.m.

Respectfully Submitted,

Norma I. Alley, MMC, Clerk of the Board