

MENDOCINO COAST HEALTH CARE DISTRICT  
BOARD OF DIRECTORS  
SPECIAL MEETING VIA ZOOM CONFERENCE  
MINUTES OF

Thursday October 13, 2022

The Board of Directors Special Meeting on Thursday Oct 13, 2022 took place via Zoom Conference.

I. CALL TO ORDER:

OPEN Session of the Board of Directors of the Mendocino Coast Health Care District convened at 6:15 p.m. via Zoom Conference, Director Jessica Grinberg Chair presiding.

2. ROLL CALL:

Present: McColley, Spring, Redding, Grinberg, de Vall

3. PUBLIC COMMENTS:

Ms. Judy Leach gave an update on the status of Adventist Health.

There were no public comments

THE FOLLOWING AGENDA ITEMS ARE FOR DISCUSSION AND POSSIBLE ACTION

4. Reconciliation of Bank Accounts.

a. Review of MCHCD accounts: Strategies for management of co-mingled funds

Discussion ensued.

Motion: The Board as an action every month review all transactions in all accounts, calculate the amount due to Adventist Health, then transfer it out of the accounts in which it was deposited

Spring moved

McColley second

Roll call:

Ayes: McColley, Spring, Redding, Grinberg, de Vall

Motion: The Board review the last transfers that drew down the Tri Counties account, review where the money should have come out of and replace the money into Tri Counties into the appropriate account

Spring moved

de Vall second

Roll call:

Ayes: McColley, Spring, Redding, Grinberg, de Vall

b. Access to the accounts: Lease provisions and obligations

Discussion ensued. Options were discussed. Directors Spring and Grinberg to discuss with AH and report back to the Board. No action was taken.

c. Method of determining ownership of funds, July 1, 2020 to date

Discussion ensued.

The Board received a report of the Moss Adams methods for account reconciliations.

Community members made comments.

d. Resources to engage for review of Reconciliation Report

Discussion ensued.

Board members discussed the history of signing on Moss Adams, in collaboration with AH. Director Redding expressed concerns about not having another review of the funds by a third party. Community and Board comments were made regarding having an internal review but not spending additional funds for another costly review by a third party. Director Spring volunteered to spearhead the internal review and bring a report back to the board prior to transferring any funds to AH. Director McColley said this was implied in her motion.

Motion: To accept Moss Adams report of the co-mingled funds and accept it as is

McColley moved

de Vall second

Roll call:

Ayes: McColley, Spring, Grinberg

Noes: Redding, de Vall

e. Next steps in transfer of funds.

This item was discussed earlier in the meeting.

5. Report from Adventist Health: Capital projects

Warren Tetz gave an update on the Capital projects. Ms. Grinberg and Ms. McColley will meet with Mr. Tetz in order to discuss this issue in further detail.

6. Resignation of K McKee & Company

This item is regarding the resignation of the Healthcare District's bookkeeper.  
Ms. Grinberg will reach out to Ms. McKee to see if they will carry over until the new board is seated.

Motion: To appoint the Chair to have a further discussion with the bookkeeper to see if they will continue through the current Board's term

McColley moved

de Vall second

Roll call

Ayes: McColley, Spring, Redding, Grinberg, de Vall

ADJOURNMENT:

The meeting adjourned at 9:00 pm

Respectfully Submitted by:

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Jessica Grinberg, Chair

October 14, 2022

APPROVED:

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Norman de Vall

Secretary of the Board Date