

**REGULAR MEETING AGENDA**  
**THURSDAY, September 28, 2023**  
**6:00 PM**  
**REDWOODS ROOM, AHMC**  
**700 RIVER DRIVE, FORT BRAGG, CA**  
<https://www.mchcd.org>

**NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**MENDOCINO COAST HEALTH CARE DISTRICT**

NOTICE IS HEREBY GIVEN in accordance with Section 54954 of the Government Code that a Regular Session of the Board of Directors of the Mendocino Coast Health Care District is called to be held September 28, 2023, at 6:00 p.m. in the Redwoods Room, Adventist Health Mendocino Coast Hospital, 700 River Drive, Fort Bragg, California. Supporting documentation for this agenda is available on the website at: <https://www.mchcd.org>

PLEASE NOTE: The outer doors to the Outpatient building where the Redwoods Room is located are locked at 7:00 PM. Anyone wishing to attend the meeting in person who arrives after 7:00 PM will see a sign on the doors indicating a phone number that can be used to bring someone from the meeting to open the door. In the event that anyone arrives to attend the meeting after 7:00 PM and does not have a cell phone, the hospital can be accessed through the Emergency Room where a security guard can be requested to provide an escort to the Redwoods Room.

In compliance with Government Code section 54954.2(a) the Mendocino Coast Health Care District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the District at 707-937-3089 at least 72 hours prior to the meeting. The Board reserves the right to mute or remove a member of the public for inappropriate behavior which is disruptive.

This Board Meeting is being held in person. Meeting attendees may also join virtually using the Zoom link below. See Appendix A for other links and phone numbers to access this meeting.

<https://us02web.zoom.us/j/81619395796?pwd=Z3ZVU3BJdUIHU0R4VmJ6dkwxS3AvZz09>

**CONDUCT OF BUSINESS:**

1. **Call to Order:** Lee Finney, Chair
2. **Roll Call:** Susan Savage, Secretary

## **BOARD AND COMMUNITY COMMENTS**

### **3. Comments from the Board**

### **4. Comments from the Community**

This portion of the meeting is reserved for people desiring to address the Board of Directors on any matter which the District has jurisdiction that is not on the Agenda. You must state your name and address for the record. Time is limited to 3 minutes per speaker with a 20-minute total time limit for all comments. The Board of Directors can take no action on your presentation but can seek clarification of the points made in your presentation or comments.

The public is invited to comment on each agenda item as it is announced by the Chair. The same 3 minutes per speaker and 20-minute total time limits apply. The Board of Directors will then discuss the item without further public comment. The Agenda is approved without public comment.

**Brown Act Requirements:** Pursuant to the Brown Act, the Board of Directors cannot discuss or take action on items not on the agenda. This will limit the Board's response to requests and questions during the comment period.

### **5. APPROVAL OF AGENDA – Lee Finney, Chair**

### **6. COMMUNICATIONS**

**TAB 1**

### **7. APPROVAL OF MINUTES – Susan Savage, Secretary**

8.1 August 17, 2023, Regular Meeting Minutes

**TAB 2**

8.2 September 21, 2023, Special Board Minutes

### **9. REPORTS**

9.1 **Adventist Health Report** – Judy Leach

9.2 **Mendocino Coast Healthcare Foundation Report** – Terry Ramos

9.3 **Chair's Report** – Lee Finney

9.3.1 Accept resignation of board member Paul Katzeff , notify Mendocino County Elections Office, prepare and distribute a Notice of Vacancy to be filled at October 26 Regular MCHCD Meeting

9.3.2 Appoint additional board member to the Ad Hoc Committee on Office and Hiring

9.4 **Treasurer’s Report** – Sara Spring **TAB 3**

9.4.1 Warrant List

9.4.2 *Discussion/Action* – Move bank accounts from BofA and Savings Bank of Mendocino to California Bank of Commerce

9.4.3 *Discussion/Action* – **Adopt FY 2024 Budget**

9.5 **Report from the Ad Hoc Committee on Recruitment of General Counsel** – Lee Finney

10. **SEISMIC COMPLIANCE** **TAB 4**

10.1 *Discussion/Action* – **Time Certain 7:00 PM Interview and Select Consulting Firm to Assist with Community Needs Assessment, Funding Strategy, and Election Strategy for Renovation of Hospital Facilities** – Lee Finney with Shin Green, Eastshore Consulting and EMC Research, and Michael Terris and Robin Gerrity of Cleansweep Campaigns

11. **OLD BUSINESS**

11.1 *Discussion/Action* – **Consider Revising Executive Director Job Description Draft 2 and Non-Profit Staff Compensation Survey-** Susan Savage **TAB 5**

12. **NEW BUSINESS**

12.1 *Discussion/Action* – **Authorize Chair and Treasurer to Initiate Bid Process for Roof Replacement at 516 East Cypress Drive Building per request from Adventist Health**

13. **Comments from the Community**

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14. **Comments from Board of Directors**

15. **Adjournment**

Dated: September 25, 2023

STATE OF CALIFORNIA)  
COUNTY OF MENDOCINO) §

I declare under penalty of perjury that I hold the position of Secretary of the Mendocino Coast Health Care District Board of Directors; and that I posted this notice at the North and Patient Services Building Lobby entrances to Adventist Health Mendocino Coast hospital on September 25, 2023

A rectangular box containing a handwritten signature in cursive script that reads "Susan Savage".

September 25, 2023

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Susan Savage

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Date

Topic: MCHCD Board Meeting  
Time: Sep 28, 2023 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81619395796?pwd=Z3ZVU3BJdUIHU0R4VmJ6dkwxS3AvZz09>

Meeting ID: 816 1939 5796

Passcode: 034177

One tap mobile

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- +1 669 900 6833 US (San Jose)
  - +1 564 217 2000 US
  - +1 646 931 3860 US
  - +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
  - +1 305 224 1968 US
  - +1 309 205 3325 US
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