

Regular Meeting Agenda - Measure C Committee
Monday, January 22, 2024 - 1:00 pm
Redwoods Room - 700 River Drive,
Adventist Health Coast Hospital, Fort Bragg CA 95437

NOTE: The supporting materials for items 3a), 3b), 3c) were not complete as of the time this agenda was posted. Supporting materials will be made available to the Board and public as soon as available, and will be posted on the District's website at <http://mchcd.org/> and available for hard copy review at the District office

CONDUCT OF BUSINESS

1. Call to Order, 1:00pm

Roll Call: Jim Hurst - Chair, Gabriel Maroney - Member, Dr. Diane Harris - Member
(2 Committee member vacancies)

2. Public Comment

This portion of the meeting is reserved for people desiring to address the Measure C committee on any matter not on this agenda, which is within the subject matter jurisdiction of the Committee. Please state your name for the record. Time is limited to 3 minutes per speaker with a 20-minute total time limit for all comments. The Measure C committee can take no action on your presentation but can seek clarification of the points made in your presentation or comments. If general public comment exceeds the 20 minute time limit, members of the public who have not had the opportunity to speak on items not on this agenda will have the opportunity to do so after the business on the agenda is concluded.

The public is invited to comment on each agenda item as it is announced by the Chair. The same 3 minutes per speaker apply.

3. New Business

- A) Review Official Record of Receipt and Uses of Fund (Tab 1)
Recommended Action - Approve Official Record
- B) Review Measure C Fund Balance (Tab 2)
Recommended Action - Approve Fund Balance

- C) Review Measure C Potential Projects/Needs (Tab 3)
Recommended Action - Approve List of Measure C Projects
 - D) Review 2024 Committee Meeting Calendar (Tab 4)
Recommended Action - Approve 2024 Meeting Calendar
4. Old Business
- A) Discuss 2022 and 2023 Fiscal Year annual reports (Tab 5)
Recommended Action - Provide direction to Agency Administrator and Treasurer
 - B) Discuss Surplus Equipment status
5. Committee Member Reports
6. Adjournment

MEASURE C - INTRODUCTION AND PURPOSE

To provide funding for maintaining emergency room services, attracting and retaining high quality doctors and nurses, maintaining ambulance and related 911 services and providing essential healthcare to residents of Mendocino County, with no proceeds used for administrators' salaries, benefits and pensions, the voters of the Mendocino Coast Health Care District ("District") approved by a 2/3 majority, for a healthcare parcel tax to be imposed for a period of twelve years starting on July 1, 2018 at a rate of \$144 per parcel per year, and to implement accountability measures, including independent taxpayer oversight, to ensure the funds are used to help:

- Maintain local emergency room services;
- Attract and retain high quality doctors and nurses;
- Maintain local ambulance and related 911 services;
- Make critical repairs and upgrades to medical equipment and facilities;
- Maintain local surgical services; and
- Maintain local obstetric services.

The proceeds of the healthcare parcel tax shall be deposited into a separate account created by the District.

ACCOUNTABILITY MEASURES

The following accountability measures, among others, shall apply to the healthcare parcel tax: (a) the specific purposes of the healthcare parcel tax shall be those purposes identified above; (b) the proceeds of the healthcare parcel tax shall be applied only to those specific purposes identified above; (c) a separate, special account shall be created into which the proceeds of the healthcare parcel tax must be deposited; and (d) an annual written report shall be made to the Board of Directors of the District showing (i) the amount of funds collected and expended from the proceeds of the healthcare parcel tax and (ii) the status of any projects or programs required or authorized to be funded from the proceeds of the healthcare parcel tax, as identified above. In addition to the accountability measures required by law, if any, the District will establish an independent taxpayer oversight committee to provide oversight as to the expenditure of healthcare parcel tax revenues. The District estimates that the annual parcel tax revenues will be \$1.7 million dollars.

3a) Review Official Record of Receipt and Uses of Fund

3b) Review Measure C Fund Balance

3c) Review Measure C Potential Projects/Needs

3d) Review 2024 Committee Meeting Calendar

1st Mondays quarterly - 1:00 pm at the MCHCD Redwoods Room (proposed)

February - 2/6/24 - Finalize annual report for the MCHCD Board

April - 4/2/24 Regular Meeting of the Measure C committee

July - 7/1/24 Regular Meeting of the Measure C committee

October - 10/7/24 Regular Meeting of the Measure C committee

4a) Discuss 2022 and 2023 Fiscal Year annual report

“Annual Report 5.1. Within sixty days of the close of each fiscal year, the Measure C Oversight Committee will submit an annual report to the Board of Directors. 5.2. At the next possible Board meeting, this report will be agendized by the Board chair and will be presented to the Board by the MCOC chair in open session for review and approval.”

July 28, 2022

TO: Mendocino Coast Health Care District Board of Directors (Board)
FROM: Measure “C” Taxpayer Oversight Committee (Committee)
RE: Annual Report

Measure C is a Mendocino Coast Health Care District Parcel tax that was approved with a 66.8%

Majority vote on June 5, 2018. A two-thirds (66.67 percent) supermajority was required for approval.

The Parcel Tax expires 2030.

Measure C’s passage authorized the District to levy an annual parcel tax in the amount of \$144 per parcel for 12 years, beginning July 1, 2018, to fund healthcare facilities and services, raising an estimated \$1,700,000 annually after exemptions and consolidations. The measure required the District to establish an independent taxpayer oversight committee to oversee that the revenues are spent in accordance with the following criteria:

- Maintain local emergency room services;
- Attract and retain high quality doctors and nurses;
- Maintain local ambulance and related 911 services;
- Make critical repairs and upgrades to medical equipment and facilities;
- Maintain local surgical services; and
- Maintain local obstetric services.

Exemptions to the Parcel tax were allowed for “contiguous residential parcels. Some nonprofit owned parcels can be legally exempted and assessor parcels, consolidated for mapping purposes which are essentially a single parcel, receive only a single parcel tax

charge. Approved exemptions and consolidation continue from year to year unless the property is sold. Initially the exemptions and consolidations reduced the annual parcel tax revenue \$157,824 and have totaled an additional \$43,056 since then.

Parcel Tax Revenues are received by the District in August (the true up of the previous year); December (first payment for current fiscal year); and April (second payment for current fiscal year). The County deducts a fee for processing the parcel tax. Parcel tax funds are deposited in a Tri County bank account entitled “Measure “C” Restricted Fund.”

Addendum A is the Record of Receipt and Uses of Measure “C” funds maintained by the Committee.

The Parcel Tax Net Revenue, after fees and exemptions (rebates), received by the district from January 2019 to April 2022 totals \$6,337,206. The Committee has approved Measure “C” qualifying expenditures of \$4,086,476 through February 2021.

Current unallocated Measure “C” funds total \$2,250,730. According to John Redding, as of June 2022 the Measure “C” Tri City Account had a balance of \$1,464,513.

Therefore, the Board needs to transfer an additional \$786,217 to that account.

Mendocino County distributes the Secured Property Taxes and the Measure “C” taxes to the MCHC District in a single check necessitating a separate transfer into the restricted Measure “C” account.

On February 18, 2021, the “Committee” agreed that a proposed expenditure of \$2,225,478 for five

projects met Measure “C” criteria. These projects included:

- Roof Repairs \$935,000
- HVAC in Kitchen and Emergency Department \$960,000
- New Ambulance \$260,000
- Fire Sprinkler Pipes \$ 28,575
- Surgery Waste Device \$ 41,903

TOTAL \$2,225,478

Subsequently, Adventist Health determined that other projects had a higher priority and requested a reallocation of funds to these projects:

● HVAC Central Supply and Surgery	\$424,250
● 2 ESU Machines for Surgery	\$ 29,898
● Auto Transfer Switch	\$660,000
● EMS Replacement Radio System	\$ 30,365
● Installation of 3D Mammography	\$163,788
● Medical Air Replacement	\$283,001
● Roof Repairs budget revision	\$ 375,997
● New Ambulance budget revision	\$180,774
● Fire Sprinkler Pipes budget revision	\$ 35,502
● Surgery Waste Device	\$ 41,903

TOTAL \$2,225,478

These projects meet Measure “C” funding criteria.

The Measure ‘C’ Committee was originally a seven (7) member committee. The “Board” amended the Committee’s By-laws in June 2022 to reduce the number of members from 7 to 5. Current members are Jim Hurst, Chair, Kaye Handley, Vice Chair, Lea Christensen, and Dennette Sawyer. The terms of Kaye, Lea and Dennette expire January 14, 2023. Jim was reappointed to a 4-year term in February 2022. One vacancy needs to be filled by the Board.

The Committee abides by the “Brown Act” and the Bylaws adopted by the Board. Regular meetings are held quarterly. Special Meetings are scheduled as necessary. Regular meetings are scheduled for October 6, 2022, and January 4, 2023.

Respectively submitted,

Jim Hurst, Chair

Kaye Handley, Vice Chair